

Privacy Statement

SpeQ Reports

Personal data will be stored at any given time only if you receive a product and/or service from SpeQ Reports or in case you have given your explicit consent. Personal data will be stored by:

Entrepreneur:	Michel Offringa
Business name:	SpeQ Reports
Office address:	2e Blokweg 12-A 7681 GR Vroomshoop Netherlands
Email:	info@speqreports.nl
Telephone number:	+31 (0) 6 1969 0593
Chamber of Commerce Registration:	8139529

SpeQ Reports is bound by the General Data Protection Regulation (GDPR), keeping customer administration and data management for analysis and marketing purposes. SpeQ Reports has the duty to carry out its responsibilities under the GDPR. SpeQ Reports is responsible for all data processing on behalf of SpeQ Reports, which includes <http://www.speqreports.nl>.

SpeQ Reports collects and processes personal data for customers administration, the general implementation of the agreement, the collection of payments, the website, personal marketing and to comply with legal obligations.

The personal data collected by SpeQ Reports will serve mainly to comply with the agreement relating to the provision of a product and/or service by SpeQ Reports. If this data is not provided, SpeQ Reports is unable to fulfil its contractual obligations.

SpeQ Reports handles your personal data with utmost care and does everything reasonably possible to store your data in a safe manner. Possible data breaches will be reported to both the Dutch "Data Protection Authority (DPA)" and those whose personal data may have been compromised. In the event of a data breach, SpeQ Reports will always take appropriate measures to safeguard the integrity of the website.

If you feel that your personal information is used, gained, saved and/or obtained incorrectly, and it is despite numerous requests impossible to delete your information, you can submit a complaint at the Dutch DPA at any time.

SpeQ Reports stores the following types of your personal data:

- to implement the agreement for the service provided: your name, address, postal code, city, bank/credit card information, order number, telephone number and email address;
- to pay and handle invoices: your name, address, postal code, city, bank/credit card information, order number, and email address;
- to request a quotation: your name, address, postal code, city, telephone number and/or email address;
- to handle complaints and questions: your name, address, postal code, city, telephone number and/or email address.

Personal data is never stored for a longer period than is strictly necessary and can be viewed, altered and removed by you at any time. When using pictures or other images showing natural people, SpeQ Reports will always first ask permission of the person whose picture or image will be used. Viewing, altering and removing (including the right to be permanently removed), and withdrawing your consent can be effected through a clear statement addressed to info@speqreports.nl.

We will remove your personal data:

- in relation to the implementation of the agreement: 5 years after termination of the agreement for possible future agreements, unless you have explicitly given permission to store the personal data for a longer period or if the data must be kept for a longer period due to legal regulation or provision;
- in relation to payment and handling invoices: 7 years after paying the relevant invoice, in order to fulfil the legal obligation of the Dutch Tax Authorities;
- in relation to the request for a quotation: 60 days after sending the obligation-free quotation;
- in relation to handling complaints and questions: after satisfactory resolution of the complaint.

To comply in accordance with the agreement, SpeQ Reports is able to employ a number of external parties whom may also have access to your data . In any case these parties will only store your data for the amount of time required to perform their work. This personal data will under no circumstances be used for any purposes other than the work performed on behalf of SpeQ Reports, unless the people who are involved explicitly have been asked for permission. All external transfers of personal data are subject to data processing agreements.

In case you wish to receive more information about which data is used by the external parties, you can send an email to info@speqreports.nl.

SpeQ Reports is at liberty to compile a blacklist in relation to personal data of people who have committed a serious infringement of the trust invested in them by SpeQ Reports. The blacklist will be retained indefinitely and access will only be given to a very limited group of employees of SpeQ Reports. The blacklist will be stored, also for future deals of SpeQ Reports. People who fail to meet payments despite repeatedly requested, will be included on the blacklist.